

Invitation for Tenders (IFT)



PROCUREMENT OF ESSENTIAL MEDICINES MOH/2016/NCT/FWC/B.2.1/12

1. The Ministry of Health is leading an ongoing supply chain reforms designed to improve efficiency in the entire health sector supply chain. The use of Framework Contracting is part of the ongoing reforms. All stakeholders (Regional Health Administrations and Three (3) Teaching Hospitals) have agreed on a list of pharmaceuticals to be procured through a competitive tendering process. Following the completion of the tender at the national level, the Ministry of Health will enter into a Memorandum of Understanding (MOU) with the successful suppliers and each Regional Health Administration and Three Teaching Hospital would then enter into framework contracts with the identified successful suppliers.
2. Framework Contracts are long-term agreements that provide the terms and conditions under which smaller repeat purchasing orders may be issued for a defined period of time. It is sometimes known as a “Blanket Purchase Agreement”. It establishes the general terms governing contracts to be awarded during a given period, in particular with regard to Price and where appropriate the quantity envisaged.
3. Under the Framework Contracting, no contract exist until the entity issues an order or “call off” against a framework agreement. This method saves time and money, have a faster processing time, reduced paper work because prices and terms have been settled in advance. There are also advantages of lower administrative costs, less need for entities to carry inventory and most importantly economies of scale benefits from bulk purchasing
4. The *Ministry of Health*, Ghana hereinafter referred to as the Purchaser, intends using part of its budgetary allocation to fund the procurement of *Essential Medicines* to support its programme of work under Framework Contracting.

LOT No.	DESCRIPTION	QUANTITY	BENEFICIARY SITES
1-54	ESSENTIAL MEDICINES	VARIOUS	The Ten (10) Regional Medical Stores (RMSs) and Three Teaching Hospitals

5. Tenderers can quote for any number of lots. Evaluation would be on a lot by lot basis and Tenderers must quote for the required quantities per item. Bids that do not offer the complete quantities per lot will be rejected as incomplete. Delivery shall be through order or “call offs” from the various Regional Health Administrations and Three Teaching Hospitals across Ghana.
6. Tendering will be conducted through the National Competitive Tendering procedures specified in the Republic of Ghana’s Procurement Act, 2003, (Act 663) and the Public Procurement (Amendment) Act , 2016 (Act 914) and is open to all eligible firms in the Republic of Ghana. All prospective Tenderers must have capacity for nationwide delivery irrespective of their location.
7. The Purchaser now invites sealed tenders from eligible manufacturers or their authorized representatives for the supply of the said goods listed in the schedule of requirement, Section V of this Tender Document.
8. Interested eligible tenderers may obtain further information from *the Procurement Unit, Room 5* and inspect the tender documents at the address given below (**Paragraph 14**) from **Monday, 16th October, 2017** from 09.00hours to 12.00hours and 14.00hours to 17.00 hours local time each working day.
9. A complete set of Tender Documents in ENGLISH may be purchased by interested Tenderers on the submission of a written Application to the address below and upon payment of a non-refundable fee of **Two Hundred Ghana Cedis (GH 200.00)**. The method of payment will be cash. Details may be obtained from the address below.
10. The Tender Documents will be sent by courier to interested Tenderers upon an additional payment of **Two Hundred Ghana Cedis (GH 200.00)**. The documents will be promptly dispatched by courier upon receipt of evidence of payment but no liability can be accepted for loss or late delivery.
11. Firms who have previously purchased Tender Documents for this activity are kindly required to submit their receipts for issuance of new Tender Documents at no cost.
12. Sealed tenders must be delivered to the address below on or before 10.00am on **Thursday 9th November, 2017**. All tenders must be accompanied by a signed and stamped Bid Securing Declaration Form. Please refer to (See Section VIII Page 130 for Sample Form) Failure to comply will render the bid non-responsive.
13. Late tenders will be rejected. Electronic Tender will not be permitted. Tenders will be opened in the presence of the tenderers’ representatives who choose to attend at the address below at *10.00 AM on Thursday 9th November, 2017*.

14. The address for purchase and submission of tender documents is stated below:

THE PROCUREMENT UNIT: ROOM NO. 5
MINISTRY OF HEALTH
28th FEBRUARY ROAD
NEAR DEPARTMENT OF NATIONAL LOTTERIES
P. O. BOX MB44
ACCRA

Tel. : +233-501228051/501228029

E-mail : procurementmohghana@gmail.com (queries only)

SIGNED
KWAKU AGYEMAN MANU
HON. MINISTER OF HEALTH