

Invitation for Bids



REPUBLIC OF GHANA
MINISTRY OF HEALTH
GHANA
Credit No. IDA54630

PRINTING OF MEDICAL FORMS
PROJECT NAME: MATERNAL, CHILD HEALTH AND NUTRITION IMPROVEMENT
PROJECT (MCHNP)
CONTRACT IDENTIFICATION NO.: MOH/2016/NCB/B.2.10/11
NATIONAL COMPETITIVE BIDDING

1. The Ministry of Health has received funds from the World Bank towards the cost of implementing the Maternal, Child Health and Nutrition Improvement Project (MCHNP) in Ghana and intends to apply part of these funds to payments under contracts for the Printing of Medical Forms for the above project.
2. The Ministry of Health invites sealed Bids from eligible and qualified Suppliers for the Printing of Medical Forms as listed in the Schedule of Requirements shown below.

Table 1: Schedule of Requirements

Lot No.	Description of Items	Quantities	Bid Security Amount Required (GHS)
1	Child Health Records Booklets	800,000	77,000.00
2	Maternal Health Records Booklets	800,000	77,000.00
3	Pregnancy Information Booklets	800,000	77,000.00

3. Bidding will be conducted through National Competitive Bidding (NCB) procedures specified in the Public Procurement Act, 2003 and the Amended Act, 2016 (Act 914) as well as the World Bank's Guidelines: Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011 Revised July 2014 ("Procurement Guidelines"), and is open to all eligible as defined in the Procurement Guidelines. In addition, please refer to paragraphs 1.6 and 1.7 setting forth the World Bank's policy on conflict of interest as well as provisions on matters pertaining to fraud and corruption as defined in paragraphs 1.14 and 1.16 of the Procurement Guidelines.

3. Bidders can quote for any number of lots. Evaluation would be conducted on lot-by-lot basis and must quote for the complete quantities per lot. Delivery requirements shall be within 90 days after signing of contract. Providing discounts should be on Lot by Lot basis and NOT cross-discounting over Lots.

4. Interested eligible may obtain further information: JOYCELYN AZEEZ (MRS.), THE PROCUREMENT UNIT (ROOM NO. 5) MINISTRY OF HEALTH, GHANA, ACCRA (email address: procurementmohghana@gmail.com) and inspect the Tender Documents during office hours from 09:00 hours to 12:30 hours and 13:30 hours to 17:00 hours (local time) at the address given below.

5. A complete set of Bidding Documents in ENGLISH may be purchased by interested on the submission of a written application to the address below and upon payment of a non-refundable fee of **Two Hundred Ghana Cedis (GH¢200) or Fifty United States Dollars (USD \$50.00)** The method of payment shall be cash.

6. Sealed Bids must be delivered to the address below on or before 10.00am on **Thursday 1st December, 2016**. All bids must be accompanied by a **Bid Security of an amount as indicated in Table 1 under paragraph 2**. Bid Security must be in the Form of a **Bank Guarantee or Insurance Bond**. Bids submitted without Bid Securities would be rejected as non-responsive.

7. Late bids will be rejected. Electronic bidding will not be permitted. Bids will be opened publicly in the presence of the bidders' representatives, who choose to attend at the address below at **10.00 AM on Thursday 1st December, 2016**. The address for purchase and submission of tender documents is stated below:

THE PROCUREMENT UNIT: ROOM NO. 5
MINISTRY OF HEALTH
28TH FEBRUARY ROAD
NEAR DEPARTMENT OF NATIONAL LOTTERIES
P. O. BOX MB44
ACCRA

Tel. : +233 (0) 501228029/0501228051

E-mail : procurementmohghana@gmail.com (queries only)

SIGNED

**SIGNED: HON. ALEXANDER P. SEGBEFIA
MINISTER OF HEALTH**